

Climate Action Plan Charlestown Primary School

Our school Climate Action Plan (CAP) 2025/26

Progress Key

Not Started	Grey
In progress	Yellow
Stalled	Orange
Complete	Green

Actions/Stakeholder Key

High Carbon Reduction Actions	★
Shared Services Team actions	★

Baseline score data

Our school's carbon baseline score:	230.04
Calculation date:	15 th December 2025

First Step

Action	Notes	Tracker
Calculate our school's carbon footprint using Count Your Carbon	<div style="border: 1px solid black; padding: 10px;"> <p>Your total carbon footprint</p> <p>230.04 **</p> <p>tCO₂e* per year</p> <p><small>* 'tCO₂e' or 'CO₂e' tonnes means 'tonnes of Carbon Dioxide Equivalent'. Under the GHG protocol, 7 greenhouse gases are tracked and summarised as the equivalent amount of Carbon Dioxide that would produce the same warming effect</small></p> <p><small>** Uniform emissions have been excluded from the total footprint figure as uniform falls outside of the operational boundary of the school. We have still provided an emissions figure for uniform, in the breakdown tab, emissions over time tab, and your PDF report.</small></p> </div>	



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Get Started

Action	Timeframe	Stakeholders	Notes	Tracker
Sign up to the Let's Go Zero campaign	Start: January 2026 Review: Throughout 2026	Headteacher	Signed up on 15 th December 2025 Plan to be shared with staff in January 2026	



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Set up a Sustainability working group	Start: January 2026 Review: Throughout 2026	Headteacher	Katie Lee-Elkins will be the school Sustainability Lead initially. Once this plan is shared with Wider Staff, an additional member of the team will be appointed.
Add sustainability plans, projects and successes to our school website and share through wider communications	Start: January 2026 Review: Throughout 2026	Headteacher	School Climate Action Plan to be uploaded to the school website by 31 st December. References to be made to the action plan within newsletters etc

NB. Carbon Neutral Cornwall have a [Schools Net Zero Tool Box](#) with lots of local resources signposted

Decarbonisation and Energy Efficiency

Calculating and taking actions to reduce carbon emissions and becoming more energy efficient

ENERGY – BUILDINGS AND RETROFIT				
Action	Timeframe	Stakeholders	Notes	Tracker
Smart meter Information Use the school's smart meter to track consumption, and sign up to Energy Sparks to analyse the school's energy consumption.	Start: January 2026	Sustainability Working Group		



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	Review: Throughout 2026			
★ Optimising BMS settings The Estates team will be checking the classroom temperatures are set to 18°C / 19 °C and the hot water tap temperatures are no higher than 43°C (stored at 60°C).	Start: January 2026 Review: Throughout 2026	★ Estates Team		
ENERGY – BEHAVIOURAL CHANGE				
Action	Timeframe	Stakeholders	Notes	Tracker
Recommended actions listed below – during the workshop, keep or delete rows to suit your setting; or add in your own actions in blank rows				
Incentivise pupils to address energy usage	Start: January 2026 Review: Throughout 2026	Sustainability Working Group Whole school improvement	Mr Altoft (School Council Lead) to create climate competition with the School Council. Begin with a baseline assessment of what is being used at certain points in the day and create an action plan to reduce consumption.	
FOOD				
Action	Timeframe	Stakeholders	Notes	Tracker
Introduce a weekly meat free day on the school menu Gather pupil voice about school dinners, in order to reduce the amount of waste	Start: January 2026 Review: Throughout 2026		School menu has been revised for January 2026 to ensure there is a meat free day each week. School Council will gather Pupil Voice about what children like/dislike, in an effort to reduce waste.	
PROCUREMENT				



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Action	Timeframe	Stakeholders	Notes	Tracker
★ Develop School Uniform Exchange	Start: January 2026 Review: Throughout 2026	Office Team	Since September 2025, there has been a shelving unit in the School Office for parents to take jumpers if needed. From January, this will be developed further to be an exchange centre, where families can switch items of clothing, to save buying new uniform. This will provide pastoral support as well as from a climate point of view of reducing waste.	
Purchase energy efficiency white goods.	Start: January 2026 Review: Throughout 2026	SLT and Admin	Admin Team to compare 3 options from a cost and efficiency point of view.	

WASTE

Action	Timeframe	Stakeholders	Notes	Tracker
Carry out a bin review to ensure mandatory recycling requirements are being met	Start: January 2026 Review: Throughout 2026		From September 2025, there are several bins available to ensure that food waste is separated from dry recycling. Pupils have had support to understand why and how we do this. Lunchtime staff closely monitor this.	



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<p>School Council to be proactive in promoting the importance of reducing, reusing and recycling correctly.</p>	<p>Start: January 2026</p> <p>Review: Throughout 2026</p>	<p>Pupils and Sustainability Working Group</p>	<p>Spring 1- School Council to lead a sustainability assembly about what we can do in school</p> <p>Biffa workshops are booked for Y3 pupils (January) All of KS2 took part in these workshops last year.</p>	
<p>Follow the Trust's procedures for disposing of unwanted supplies and equipment.</p>	<p>Start: January 2026</p> <p>Review: Throughout 2026</p>	<p>SLT</p>	<p>Admin/ Sites Team to liase across the school sites to see if equipment/ furniture can be reused.</p> <p>Staff to talk to the Headteacher/ Site Manager before disposing of equipment and resources.</p>	
TRANSPORT				
Action	Timeframe	Stakeholders	Notes	Tracker



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Run active travel campaigns	Start: January 2026 Review: Throughout 2026		Spring 2- Walk to School Week Lead by School Council Track successes through a whole school travel tracker.	
Host Bikeability for Year 5 Pupils	Start: January 2026 Review: Throughout 2026		Bikeability booked for Year 5 (February 2026)	

Climate adaptation and resilience

Taking actions to reduce the risk of flooding and overheating and to future-proof scarce resources for potential shortages

ADAPTATION AND RESILIENCE				
Action	Timeframe	Stakeholders	Notes	Tracker



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<p>Conduct a climate resilience audit</p> <p>Estates Team to conduct a climate resilience audit of the school site, e.g. check all windows and blinds open and close, guttering, planting etc.</p> <p>The Climate Ready School Grounds survey from Learning Through Landscapes covers all weather conditions and involves students' opinions of their grounds.</p>	<p>Start: January 2026</p> <p>Review: Throughout 2026</p>	<p>★ Estates Team</p>		
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WATER				
Action	Timeframe	Stakeholders	Notes	Tracker
<p>Raise awareness around water consumption and efficiency</p>	<p>Start: January 2026</p> <p>Review: Throughout 2026</p>		<p>Requested for a South West Water visit (date tbc)</p>	



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#AsOne



Biodiversity and Green Infrastructure

Creating habitats and adopting practices that will enhance species diversity on the school estate and beyond

NATURE				
Action	Timeframe	Stakeholders	Notes	Tracker
Increase biodiversity to support local wildlife e.g. add plant pollinator-friendly plants, put up birdfeeders, bat boxes and 'bug hotels'	Start: January 2026 Review: Throughout 2026	SLT and Estates Team	Engage with Jewson to design and create Hedgehogs Houses	



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<p>Discuss with the Estates Team to create accessible outdoor spaces that enable students to connect with nature</p>	<p>Start: January 2026</p> <p>Review: Throughout 2026</p>	<p>SLT and Estates Team</p>	<p>Work alongside Estates Team to develop our woodland area to ensure that it is safe and accessible for all children. Maximise this space through our school curriculum and our SEMH offer.</p>	
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Climate Education, Green Skills, and Green Careers

Ensuring the education you provide gives knowledge-rich and comprehensive teaching about climate change, and that your teaching staff feel supported to offer this

NATURE				
Action	Timeframe	Stakeholders	Notes	Tracker
<p>Set up a sustainability award for pupils, classes or year groups</p>	<p>Start: January 2026</p> <p>Review: Throughout 2026</p>		<p>School Council to develop a weekly sustainability award for each year group. Identify where we are being wasteful, share ways of reducing this and then create an award based on this.</p>	



#AsOne

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Arrange for staff to have opportunities to attend sustainability networks and webinar events.	Start: January 2026 Review: Throughout 2026		Sustainability Lead to attend Trusts Sustainability Group.	
CURRICULUM				
Action	Timeframe	Stakeholders	Notes	Tracker
Create an environment where lessons can be taught outside in all subjects	Start: January 2026 Review: Throughout 2026		Teachers to look at their curriculum overviews to identify authentic opportunities for children to engage with nature, throughout the curriculum. Consider how we can use our local community.	
GREEN SKILLS AND CAREERS				
Action	Timeframe	Stakeholders	Notes	Tracker
Invite inspirational 'green speakers' to speak to pupils about jobs and opportunities	Start: January 2026 Review: Throughout 2026		Miss Burnett to consider who could deliver our 'You can't be, what you can't see' assemblies to encompass 'green speakers'.	

