



Foxhole
Learning
Academy



Children in Care Policy

Version Number	Version 2
Date Adopted by Governors	14 th October 2024
Scheduled Review Date	Autumn 2025
Statutory or Best Practice Policy	Statutory
School or Trust Policy	School

We want to ensure that your needs are met.
If you would like this information in any other format, please contact us on
01637 303106 or email info@kernowlearning.co.uk.

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Introduction

At Foxhole Learning Academy we believe that all children in care (CiC) and previously looked after children (PLAC) should have equitable access to excellent educational provision and achieve in line or better than all children from Cornwall and children nationally. We, as a school community, aim to be champions and advocates for CiC and PLAC, and will take a proactive approach to support their success and achievement, recognising that we have a vital role to play in promoting children and young people's social and emotional development and enhancing life outcomes.

We believe that children and young people in care deserve to be seen beyond their trauma.

Our designated teacher for CiC and PLAC: Kelly Davis (Headteacher)

School staff and Governors are aware of the 'Promoting the Education of Looked After Children and Previously Looked After Children', Feb 2018 DfE:

- There is a duty on local authorities to promote the educational achievement of CiC and PLAC, under Section 52 of the Children's Act 2004 (still remains in place despite Act updates).
- There is a dedicated Governor or committee to champion and monitor the work of the school in supporting its CiC and PLAC as a part of a larger group of vulnerable children.
- Take a proactive approach in co-operating with, and supporting, the relevant Local Authority with regard to the education of CiC and PLAC attending their school.
- Designated teachers and staff are aware of and enabled to carry out their responsibilities effectively with the full support of the Headteacher.

Our aims:

- To provide a safe and secure environment, which values education and believes in the abilities and potential of all children.
- Close the gap - bring the educational attainments of our CiC and PLAC in line or better to those of their peers.
- Ensure appropriate use of Pupil Premium Plus* to support education
- Make sure that they have access to education appropriate to their age, ability and emotional understanding. This includes access to a broad, balanced and appropriate curriculum.
- Identify our school's role to promote and support the education of our CiC and PLAC.
- Always ask the question: 'Would this be good enough for my child?'
- All staff and governors are committed to ensuring improved educational life chances for CiC and PLAC by ensuring that the relevant personnel have reasonable support and time to compete tasks and responsibilities. Also, to establish and maintain appropriate reporting and monitoring procedures, both within the school and with other agencies.



How do we intend to fulfil these aims?

Whole School Approach

- Our school celebrates the achievements of CiC and PLAC.
- Teachers have high expectations of the young person, encouraging achievement and ambition.
- The young person will have a special, trusted adult in school that is able to take time to listen to them and have access to support and counselling in school if required.
- For CiC and PLAC, there is clarity with all relevant staff in relation to who is and is not allowed to collect the child from school.
- All teachers within the school are made aware of the needs of CiC and PLAC and actively promote their best interests.
- Adults in school will be sensitive to the young person's wishes over what is known and by whom regarding their care status.
- Effective assessment, recording and reporting practices are established.
- Systems are in place to keep staff up to date and informed about CiC and PLAC.
- The designated teacher ensures that positive messages about behaviour and achievement are shared within the school and between school, carers and outside agencies, and that high educational expectations are maintained.
- Providing a nurturing and trauma informed approach with an understanding of ACES to support CiC and PLAC.
- Support the engagement of CiC and PLAC in out of school hours learning.
- Staff work in partnership with carers and agencies and parents (where appropriate).
- Support carers to value educational achievement and improve attendance.
- Teachers help the individual begin to feel that they are fitting in and offer them a safe haven and a sympathetic ear in a crisis.
- Staff are aware that being or becoming 'Child in Care' has a major impact on children's lives and that when considering children's learning and or behaviour, due consideration will be given.
- Teachers can be aware of a variety of emotional issues and trauma that may undermine the young person's ability to engage in the learning process, including feelings of loss, rejection, isolation, confusion and low self-esteem.
- Teachers are aware of possible unresolved feelings the young person may have about their own families and siblings, in addition to insecurity over their current homes and carers.

The Designated Teacher (DT) is committed to:

- Ensuring the child receives a copy of their Personal Education Plan (PEP) **See Appendix A.**
- Advising the Virtual School if the DT is going to change/leave the school.
- Liaising with the finance department with regards to fixed rate & additional Pupil Premium Plus (PPP) payments you are expecting.
- Attend PEPs in the summer term for those who are going to transition to your school/establishment.
- Submit the PEP within 10 working days of the PEP meeting being held.
- Complete a PEP every term.
- If there is a change of date for a PEP meeting, ensuring the date is amended on Welfare Call to reflect this.
- Informing the Virtual School of any changes required or if there are any issues in order for them to be resolved at an early stage.
- Fulfilling the statutory duty to attend one training session with the virtual



school per year. This will be entered on the S157/175 annual safeguarding return.

Governors - what every Designated Governor for CiC and PLAC will know:

- Number of CiC and PLAC on school roll.
- Number of CiC with up to date PEPs.
- Overall attainment & progress of CiC and PLAC in the school / performance compared to peers and national.
- Number of CiC and PLAC with SEN and statements / EHC Plans- level of support in place.
- Authorised and unauthorised absence levels of CiC and PLAC risk assessments if not in school.
- Number of CiC and PLAC who have been excluded in previous 12 months.
- How LA supports educational achievement of CiC and PLAC.
- Use of Pupil Premium Plus spend and impact on attainment.
- The Governing body should ensure the DT has opportunity to attend training.

Special Educational Needs (SEND)

- Any special educational needs are quickly identified, and appropriate provision is made – early identification and action is key.
- Ensure that systems are in place to identify and prioritise when CiC and PLAC are underachieving and have early interventions to improve this.
- Contact needs to be made with the Virtual School for CiC and PLAC as soon as concerns are raised.
- If the child or young person has a statement of special educational need or EHC Plan, then ensure the annual review coincides with one of the six monthly Statutory Care Reviews / termly PEP meetings; dates can be obtained from the social worker.

Admissions and Transitions Commitment

- CiC and PLAC have priority on school admission.
- Prioritise CiC and PLAC within school's own admissions procedures and admit students as quickly as possible, recognising the importance of re-establishing school stability for CiC and PLAC.
- Adhere to Cornwall Council School Admission protocol.
- Awareness of 'Placement of pupils out of their chronological year group', Cornwall Council guide.
- Ensure that on admission or transfer all relevant information is obtained at the outset.
- We will forward appropriate documents, in a timely fashion, to any receiving school at point of transition where the receiving school is made known.
- Make every effort to provide continuity of schooling and educational experience.
- CiC are not part of the Fair Access process.

Attendance

- Send weekly report to Virtual School.
- Where attendance is a problem, a first day of absence procedure needs to be established.
- Inform Education Welfare Officer / Social Worker / Virtual School if any concerns about attendance.
- Acknowledge attendance in any education meetings, celebrating success and setting realistic targets if it is a concern.
- If a child is on a protection plan, ensure Social Worker and Carer are contacted



if child is absent from school.

- CiC and PLAC should not be taken out of school for holidays, only for 'exceptional circumstances'.
- There should be no unauthorised absences for CiC and PLAC.
- Safety plans to be put in place where a CiC/ PLAC is on a reduced timetable or Children Missing Education or Children Missing Out of Education (CME/CMOE).

Suspension or Exclusion

- Identify any CiC who is at risk of suspension or exclusion and contact the Virtual School Education Welfare Officer, Social Worker and relevant professionals to put proactive strategies in place to avoid the Child in Care missing days from school.
- Ensure in the case of a fixed term exclusion that the carer (or persons holding parental responsibility) and the Social Worker have been spoken to and within one day a letter has been sent specifying the period and the reasons for the exclusion, date of return, outline of the rights of carers to make representations to the governing body where appropriate and details of arrangements made to enable the excluded pupil to continue his/her education.
- Make sure in the event of any exclusion, contact is made with the Virtual School with details of the exclusion outlining the reasons why the child has been excluded so that an appropriate response can be made.

Multi Agency Liaison

- The Designated Teacher will need to liaise closely with carers, birth parents (if appropriate) and the pupil's social worker on a variety of issues including homework, kit and equipment required. It is important that positive messages about behaviour and achievement are shared.
- There should be a well-planned and co-ordinated approach to meeting the young person's educational and social needs, for example, whether potentially disruptive changes in school can be prevented.
- There needs to be clear understanding about the role and responsibility of school staff in relation to the young person and the roles and responsibilities of the other professionals involved.
- School staff will need to share positive perceptions and high expectations of the young person with other professionals but especially with the young person.
- The school should be aware of and sensitive to the appropriate role of the natural parents.
- Designated teachers should ensure that requests from the LA for statistical information held by the school are completed and returned on time to comply with statutory obligations.
- Encourage each child in care to access out of hours learning activities realising the positive impact this could have on their self-esteem and learning.
- Support the young person to have the opportunity to participate fully in planning and decision making

Children at Risk

- Schools to be made aware/share information if they feel a CiC and PLAC is at risk in any way.
- Schools to be aware and have a safety plan in place with regards to absconding, going missing and or at risk of exploitation.



Appendix A:

**Awena (To Inspire)
Cornwall Virtual School**

.....'S

Personal Education Plan

Confidential

PLAC ePEP

Personal Education Plan for



Previously Looked After Children (PLAC)

- This document is intended to be used with children who have previously been in care but are no longer due an adoption, a Special Guardianship Order or a Child Arrangement Order.
- The purpose of this ePEP is to help you organise your child's provision, learning and welfare in a manageable and guided way. It will also help you access funding.
- Creating a PEP for a PLAC is not mandatory, but we do *strongly advise* using one.
- We recommend creating this document alongside those with parental responsibility for the child.
- When completing the 'child's view' section, feel free to personalise it with pictures, stickers, photos or anything else that you feel reflects the child's personality and interests.
- Use the contents table below to complete each section at the most beneficial time.
- Should you need support or guidance, the Virtual School PLAC lead is Helen Waring. Phone: 07873 704156. Email: helen.waring@cornwall.gov.uk
- Keep in mind, before ANY intervention takes place, formal parental/guardian permission **must** be sought.

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Important Information OCTOBER

Child's name:			
DOB:		NCY:	
Educational Setting:			
Designated Teacher:			
SEND:	Yes	No	
If yes, please give details:			
PP+ applied for (census delcaration)?	Yes	No	
Parents/ guardians:			
Contact details:			
Contextual information (educational/ personal history, important information about background etc):			

Child/ young person's views OCTOBER

(complete before meeting and use in meeting)

Two things I like about school/my setting:

Subjects I enjoy:

Subjects I find tricky:



These things help me to learn:

Adults I can go to:

I wish they knew that:

This year, I hope to...

Outside of school, I am interested in...



Personal Education Plan for Previously Looked After Children OCTOBER MEETING

Date of meeting:.....

Attending this meeting:

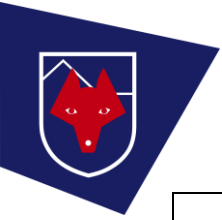
Names of all invited	Attended Y/N	Relationship to student

Any changes to child/ young person's situation:

Attendance % from last academic year

In school....

What's going well?	
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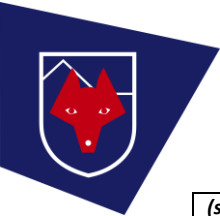
What has been tried and what was the impact?	
What are our current priorities?	

Actions to meet students' needs:

Desired Outcome	Actions needed	Who is to lead?	Completion time?

Do we need to...

Seek more advice/ more specialist support?	
Update SEND and EHCP records?	



(space for your own questions)...

Funding for Previously Looked After Children

Pupil Premium Plus Grant can be claimed for Previously Looked after Children (who have left Local Authority care subject to Adoption/SGO/CAO) direct to schools from government who declare these children on their census. This fund is paid directly to schools and Head teachers can decide how best to use this money to support their pupils.

Have you declared the child as PLAC on the most recent census?	Y/N
Based on the conversations at this planning meeting, is there any additional provision needed to support learning that the school can consider using PP to fund?	Y/N
What additional provision/resource is being sought?	
Is it clear that this request will improve desired outcomes and is not related to activities that the school should be funding through its SEND budget and is not better sourced through the Post Adoption Fund?	
What are the anticipated costs?	
Who will discuss this with the Headteacher and when?	
If Post Adoption Fund is being accessed what is this currently being spent on?	

Date, time and place of next review:



Completed by:

School:

Name:

Role:

Date:

Parent/Guardian:

Name(s):

Date:

Parents/Guardians have agreed that copies of this form can be shared with:



Child/ young person's views FEBRUARY

(complete before meeting and use in meeting)

Two things I like about school/my setting:

Subjects I enjoy:

Subjects I find tricky:

These things help me to learn:

Adults I can go to:

I wish they knew that:

Something new I am enjoying:

I think I am improving at...

Personal Education Plan for
Previously Looked After Children



FEBRUARY REVIEW

Date of meeting:.....

Attending this meeting

NB: Completing the review with only the designated teacher and another member of the child’s support staff might be adequate here if things are going well.

Names of all invited	Attended Y/N	Relationship to student

Any changes to child/ young person’s situation:

Current Attendance %

In school....

Reflect upon the child’s/young person’s views. Reflect upon progress made by the individual.

What’s going well?	
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What has been tried and what was the impact?	
What are our current priorities?	

Actions to meet students' needs:

Do we need to change/ update/ renew targets from October? If yes, use this template.

Desired Outcome	Actions needed	Who is to lead?	Completion time?

Funding for Previously Looked After Children

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Are you receiving the Pupil Premium Plus funding?	Y/N
Are you reviewing how the funding is being spent with the child's need as a focus?	Y/N



Date, time and place of next review:

Completed by:

Name:

Role:

Date:



Child/ young person's views

JUNE

(complete before meeting and use in meeting)

Two things I like about school/my setting:

Subjects I enjoy:

Subjects I find tricky:

These things help me to learn:

Adults I can go to:

I wish they knew that:

The best part of this year has been...

I am so proud I have...



Personal Education Plan for Previously Looked After Children JUNE MEETING

Date of meeting:.....

Attending this meeting:

Names of all invited	Attended Y/N	Relationship to student

Any changes to child/ young person's situation:

Current Attendance %

In school....

What has gone well this year?	
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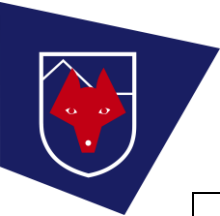
What has been tried and what was the impact?	
What are our next priorities?	
How can we ensure the child/young person continues to progress next year?	

Data Collection

Subject	Working at... (well below ARE, below ARE, meeting ARE, working beyond ARE)
Reading	
Writing	
Maths	

Actions to meet students' needs for next academic year:

Desired Outcome	Actions needed	Who is to lead?



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Do we need to...

Seek more advice/ more specialist support?	
Update SEND and EHCP records?	
<i>(space for your own questions)...</i>	

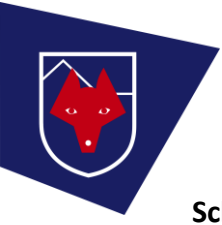
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What was the impact of the additional funding on learning and welfare?	
How could future PP+ funding be used in line with future targets?	
If Post Adoption Fund is being accessed what is this currently being spent on?	

Date, time and place of next review:

Completed by:



School:

Name:

Role:

Date:

Parent/Guardian:

Name(s):

Date:

Parents/Guardians have agreed that copies of this form can be shared with: